



Childersburg Water Sewer & Gas
117 6th Ave SW
Childersburg, AL 35044
(256) 378-6063 – Office
(256) 378-6825 - Fax

OFFICE USE ONLY:

RT/ACCT: _____

BANK DRAFT (ACH) AUTHORIZATION FORM

The Childersburg Water, Sewer & Gas Board offers an easy and convenient way to pay your bill. Our Bank Draft service allows your bill to be paid automatically by direct deduction from your bank account. Bank Draft saves you time and ensures that your bill is paid on time. You will continue to be provided a monthly bill showing your current charges. Because payment is automatic, there are no late fees or postage costs. This service is provided to you free of charge.

Instructions:

- Complete the authorization form below; to authorize payment from your checking account, provide account information along with a blank check marked **VOID** or a letter from your bank stating your account information.
- Payments will be deducted from your checking account on the 5th of each month or the first business day following the 5th; if we receive two (2) returned bank drafts as unpaid for any reason, you will be taken off the bank draft program.
- The first automatic draft may take up to thirty (30) days from receipt of this authorization form.
- You may cancel this plan at any time by contacting our office.

Customer Name (as it appears on your bill)

Customer Number

Service Address

Daytime Phone Number

Email Address

Bank Information

Bank Name

Bank ABA Routing Number

Name on Bank Account

Bank Account Number

I authorize Childersburg Water, Sewer & Gas Board to withdraw from the bank account indicated above, my monthly amount due for utility services. I understand that CWSG may terminate this automatic payment plan if they receive two (2) returned bank drafts. I also understand that at any time I may elect to discontinue my enrollment in this plan by completing and submitting a "Bank Draft Cancellation Form".

Signature (of bank account holder)

Signature Date

To ensure the highest level of security regarding your bank information, our preferred method of receiving a voided check is to deliver it in person to our office or place it in our night drop. We will accept a scanned and emailed, faxed, or mailed version of your voided check; however, you are responsible for contacting our office to ensure receipt of your information.